

Attendance:

Joe Dunne
Matt Pryor
Kearby Kaiser
Selene Idell
Laura Meyer
Chad Curry
Kim Lebovitz
Ann Regan
Tanya Larson
Kevin McGroaty
Lori Zaimi
Becky Radoszewski

Website:

- (Kate via Tanya) we should do auto emails to remind people of meetings

Financial Report:

- (Tanya)
- \$146, 629.00
- Obligation \$42,000 water coolers (no contract yet but lowest price)
- August 1, start of date
- More details needed? (Tanya)
- Sponsorship Program; Summer Fest kicked off
- Main expense so far: \$2,500new dance floor

Harbor Night:

- (Matt) ticket sales 95% sold
- Going to move to a waitlist possibly
- Hoping the weather will be good and we can open outside, add more, sell more
- **Volunteers Needed**.....asking Board members to attend & work at least an hour
- Estimated budget (coming later this week) but basically the same
- **Raffle prizes needed**, see spreadsheet
- **Need businesses/families to be sponsors**
- See Rene's spreadsheet to not double dip
- About 50/50 businesses and family sponsorship

Role descriptions/funding rubrics:

- (Ann) plan to do for next meeting/future---rubric for descriptions of roles
- Including Executive Board, Assistants, Committees (i.e. harbor night team)

Volunteer:

- (Chad) Level 1 & 2 descriptions better

- Tracking is going to be more simple (with Jill Garvey & April Browning)
- Interest form (Chad sent email) to test
- Helpful to track hours needed for certain events to let people know (and find equivalent dollar amount to show how much is saved in terms of volunteers)
- *Airtable* Nonprofit license (\$12/month)...help streamline this process (\$280/year)- who can
- translate, trying to centralize everything in one place,
- Chad suggests 2 licenses for that (one for FOP and one for PSO, so \$24/month for both); sending link via email
- Questioning Donor Software program (that Kate has suggested) and Joe asked is there one program that will do all?
- Tanya said let's use what we have for this year and evaluate at the end of the year
- in terms of getting donor software
- Ann wants to know the license paperwork, and if PSO wants it; she'll follow up through email
- Chad will send link for Ann to look over the legal and we will confirm PSO wants it (although they already said they do)
- Trello board: links for all sign up genius
- Right now: looking for ARTS WEEK (Sept 21-22)
- Wants to post all field trips for the year for teachers (sign up genius)
- "Fingerprinting Days" (more to come)
- We want Spanish for Trello
- Chad wants to make videos to send via email to explain volunteers
- Trello Sign up to be LEAD or HELPER for all events this year: Tanya Physical Paper passed around to sign up

Superkits:

- (Kim) Robotics equipment for lab requested (Maker Space Fund be used on this?)
- \$3,850 one class OR 6 super kits \$1900
- This would enhance what she already has
- we committed to \$105,000-ish for the year (Aug)
- Joe motioned, Chad seconded
- ALL APPROVED

Yard Signs/Coffee Sales:

- (Tanya): made \$400
- Sold 20-25 signs
- Signs sold on school grounds before school, also at AlleyCat on days Selene is there
- Signs sold \$20
- September 13, 2019 (first PSO meeting) Selene & Kearby
- September 20, 2019 (back up) Selene & Laura

Ninja Night:

- (Laura) (21 people signed up) we can have 65
- We need advertise more

Peirce Days

- (Ann) Potbelly Sept 26 (Open House)
- Pizzeria Aroma Oct 21-24 (including Family Pizza Night)

PSO coordination:

- (Ann) (updated end of Aug), explains roles, when they elect officers, bi laws, they can approve spending up to their given budget, Lori-----added let's get an agenda/structure of their meetings confirmed so that there is a PSO purpose stated clearly, revisit Mission Statement of PSO with this merge

Giving Tree:

- (Becky, Kim)---Discussion about it, but not solid definition so we will revisit

Other:

- (Kearby) questioned what we fund vs Donor Choose and Ms. Zaimi addressed saying that teachers are able to use Donor Choose and parents may decide whether or not to contribute

Adjourned around 9:00? I'll be mindful of this next time after looking at Carolyn's notes and Kate's from August