

**Friends of Peirce**  
**Monthly Board Meeting Minutes**

Tuesday, February 07, 2023, 6:30 pm

Zoom Link: <https://luc.zoom.us/j/85207033294>

Meeting Began: 6:36 pm

Attendance: Kevin McGroarty, April Browning, Kim Lebovitz, Michelle Platts, Ashley Heins Elwood, Hannah Johnson, Lauren Swihart, Becky Radoszewski, Mathieu Kouame, Kate Polgar, Bhargav Kode, Fred Sasaki, Nok Sangdee, Chad Curry, Steve Larosiliere

1. Reporting/Presentations

- a. Welcome Guests/Agenda Review - **Chad (2 minutes)**
  - i. Welcomed Ashley, Lauren, and Mathieu
- b. Approval of Minutes from [01/10 meeting](#) - **Becky (2 minutes)**
  - i. Motion to approve by Nok
  - ii. Second to approve by Bhargav
  - iii. Approved
- c. Financial Report/Treasury items - **April (5 minutes)**
  - i. Review and Approval of January Financials
    1. [See details here](#)
      - a. White: funded; yellow: partially funded; blue: not funded yet
      - b. Can we discuss and fund the blue? April is suggesting we decline them vs leave them open
      - c. A few questions about library; Kim clarified that the Book Fair only funds Scholastic books; Kim will share the information about this
      - d. Steve wants to check in with Lori about the budget since she is recently back from her leave; he suggests circling back to this
      - e. April would also like to get some detailed accounting returned back from the school to specify how the money was spent; Kim will share invoices
    2. Bhargav & April met with Tanya; Paypal account was successfully transferred and removal of all former people; getting it established as a charity account (this will lower fees!); want this taken care of before Move a Thon collections
    3. April requested collaboration with Chad to get information about the Constitution for the Sales Tax Certificate
  - ii. Funding request - AAPI Heritage Events \$4,000 for 2 events by Mandala - **April (5 minutes)**
    1. Can we vote for assemblies (\$4,000) and garden supplies for (\$200)?
    2. Bhargav voiced a concern about how we fund certain things vs others? Many agree to do this more clearly moving forward including other parent groups.
    3. Motion to approve \$4000 -Steve
      - a. Second to vote -Michelle
      - b. Bhargav and April abstain
    4. Kim motion to approve garden fund
      - a. Nok second to approve garden fund
      - b. April abstain
    5. Both items have passed
- d. Mailbox update | [Proposal is here](#) - **Steve (5 minutes)**

- i. Michelle offered a connection to a mailbox for free, but unfortunately it is at Webster and Clybourn (boo)
- ii. Motion to approve: Kate
- iii. Second to approve: Hannah
- iv. Approved to move mailbox address to:
  - 1. **Option #2:**  
 UPS STORE located at 5315 N Clark Street, Chicago, IL 60640  
 Mailbox on UPS on Clark  
 Small box: \$40 / month; \$20 set up fee: if you pay for 12 months - you get 2 months free  
 You need: 2 forms of ID - only 1 with photo ID to open the mailbox  
 Our address will be our name + the address of the UPS Store.
- e. Review of Retreat Meeting - **Chad (5 minutes)**
  - i. Gala - Hannah - moving to fall 2023
- f. Fundraising Group Reports / Discussion / Next Steps (**30 minutes**)
  - i. Strategy Committee - Chad/Bhargav (**5 minutes**)
    - 1. Plans are underway for another survey, learning meetings with others, etc.
  - ii. PSO - Michelle (**10 minutes**)
    - 1. Valentine's Day Dance coming up! Sign up to help/donate; she shared in the chat
    - 2. Parents requested adult volleyball to fundraise-who can they contact? Fred suggested he can help. She can also talk to Chad and Lori about the logistics.
    - 3. Babysitting Day/Parent Mixer: Michelle will connect with Becky & Hannah to collaborate; parent mixer at Whiskey Girl which will give \$\$\$ back to Peirce
    - 4. Career Day - Mr. Lee - going to be all day this year
    - 5. Fiesta de Arte in April -Peirce gear for sale, tables for sale, etc. April and Chad would like to be involved!
  - iii. Move-a-Thon - Kate - May 12, 2023
    - 1. Conversation RE T-Shirt Funding
      - a. Hannah suggested a color for each grade level, other creative ideas, etc.
      - b. Some shared about cost is too high; some shared about fun/community
      - c. Kate shared that this is a low cost event (tshirts are pretty much the only expense); students can build community with this; students each get a piece of Peirce gear
      - d. Chad shared that Lori would like each student to have one shirt
      - e. Peirce flags , backpacks, etc are a possibility
      - f. Let's try to lower the cost with business subscriptions
    - 2. Confirm committed resources for Move-A-Thon (vote)
      - a. VOTE to approve \$6,500 without Paypal processing fees
        - i. Motion to vote: Kate
        - ii. Second to approve: Kevin
        - iii. Abstain: April, Bhargav, Steve
        - iv. It was approved. (Chad)
        - v. Steve would like to chat more about our fiscal responsibility and will do so with Chad and Nok.
  - iv. Babysitting - Hannah/Becky
    - 1. They met with April about Cheddar up; more final details being

- 2. Becky will be in touch with April, Hannah, Michelle, and Ashley moving forward
- 3. Becky will reach out to middle school students to help support the event
- v. Family Sponsorships - Kevin / Nok
  - 1. Marketing assets for the brochures
  - 2. Let's sign up for a family membership
  - 3. Let's aim to recruiting more family sponsorships; please sign up and recruit 4
  - 4. He invited others to check wording/work on wording.
- vi. Business Sponsors - Chad / Bhargav
  - 1. Retaining Current Sponsors
  - 2. Cultivating Target Sponsors
  - 3. Thank yous / window clings - Kevin
- vii. Coffee Subscriptions - Kate/Fred/April
- viii. Peirce Gear & Swag - Kevin
  - 1. Is being requested at Fiesta de Arte per PSO and Art Department
- ix. Parent Basketball - Fred
  - 1. Will also connect with Michelle/PSO about volleyball too
- x. Peirce Days - Chad/Kate
  - 1. Hopleaf - mtg 2/13 to discuss; Chad will circle back
  - 2. Replay update - Kevin; they are willing to support; he'll circle back
- xi. Communications - Kate/Kelly **(10 minutes)**

2. New Business

- a. Seeking transparency and feedback on our expenditures - [bhargav.vk@gmail.com](mailto:bhargav.vk@gmail.com)
  - i. We'll discuss next meeting

3. Open Comments

- a. Ashley shared appreciation, but then also a concern about how much we have fundraised and how can we fundraise more? For example, why isn't GALA happening? Why did Friendsgiving get canceled? Same things are being discussed from long ago? Community members are asking why have we not really fundraised this year?
  - i. Our answer via Chad and April: post pandemic things have been complex to get started, new board members, also strategically trying to fundraise with consistent and successful, passive events, considering time and bandwidth of members
  - ii. Moving forward: how can we bring the community together and fundraise more?

4. Meeting Adjourned: 9:37 pm

**GROUPS FOR REFERENCE**

Evergreen	Lead	Support	Support	Support
Peirce Days	Chad	Kate	Bhargav	
Coffee Subscriptions	Kate	Fred	April	Kelly
Family Sponsorships	Kevin	Kelly	Nok	Michelle
<b>Business Sponsorship</b>				

<b>Retaining Current Sponsors</b>	Chad	Kate/Bhargav	Kevin	Nok
<b>Cultivating Target Sponsors</b>	Chad	Kate/Bhargav	Kevin	Nok
<b>Amazon Smile</b>	Kelly	Nok		
<b>Peirce Gear &amp; Swag</b>	Kevin	Kelly	Michelle	
<b>Neighbor Subscription</b>				
<b>Parent Basketball</b>	Fred			
<b>Annual</b>	<b>Lead</b>	<b>Support</b>	<b>Support</b>	<b>Support</b>
<b>Move-a-thon</b>	Kate	Kelly	Fred/Kim	Becky/April
<b>Gift Guide</b>	Kate	Becky	April	Chad/Kevin
<b>Trivia (yacht club?)</b>	Tanya	Becky	Chad	Kate
<b>Babysitting</b>	Hannah	Becky	Tanya?	Kevin
<b>Gala</b>	Hannah	Becky	Kate	
<b>Evergreen</b>	<b>Lead</b>	<b>Support</b>	<b>Support</b>	<b>Support</b>